

Medcom T3 Online Education – Upper Cape Cod Regional Technical School

WELCOME

T3, a state-of-the-art online learning management system, makes accessing online continuing education easy. The system lets you access continuing education courses, videos and a variety of other materials you need to maintain your certification.

GETTING STARTED

You'll need to create a new account to access the online courses. Just follow these 4 simple steps:

1. Click on the following link (or copy and paste it into your browser's address bar):
<http://www.medcomrn.com/uppercapetech/>
2. Click the “**Create a New Account**” link on the right of the sign-in page.
3. Follow the instructions to create a userID and password. Then click “**Submit**”
**Note: We recommend using your email as your User ID.*
4. Fill in the remaining account details (name, state, etc.)

This completes the process of creating your account, and you'll be able to sign-in on this site to take your courses and obtain your certificates with the userID and password you've created for yourself.

TAKING COURSES

1. You will see the selected video courses when logging in. You can also use the search bar at the top to search for courses by title or keyword.
2. Next, click the title of the course to begin. This will open the course in another browser window or tab.
3. You can navigate through the course using the section menu on the left or the red arrows at the bottom right of the course.

POST TESTS AND CERTIFICATES

1. Most courses include a multiple choice post-test. The system records your answers automatically and calculates your score once you answer the last test question. **Note: Some non-CE courses have a simple acknowledgement of completion page instead of a post test.*
2. After passing the post test, you will be presented with a link to access your certificate. **Note: In many cases, you may also need to complete a course evaluation prior to getting your certificate.*
3. You can access a copy of your certificate at anytime when you login to your T3 account and click the “**Completed Courses**” link on the left.

QUESTIONS? Contact Technical Support anytime at support@medcominc.com or 800-541-0253.